



PERSCO



U.S. AIR FORCE



Deployed Mission



Objective



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- Identify and perform tasks pertaining to the PERSCO deployed mission. These include sustainment, execution, and reconstitution actions.



Overview



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- PERSCO Operations
- Site Infrastructure
- Utilization of PERSCO Teams
- Execution Phase
- Initial Set-up Actions



Overview



U.S. AIR FORCE

- Sustainment Operations
- Air Reserve Component (ARC) Familiarization
- Forward Deployment Process
- Rotation and Redeployment Process
- Reconstitution Actions



PERSCO Operations



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- Primary mission – Force Accountability
 - Top Priority – Support Combatant Commander

- Personnel agencies provide critical links and support to AEF operations

- Deployable forces designed to meet those goals



Site Infrastructure



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- Considerations for PERSCO teams
 - Permanent or temporary structures
 - Proximity to passenger terminal
 - Pre-positioned equipment
 - Access to secure transmission sources

Utilization of PERSCO teams



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- RFPF1 is the only stand alone team
- PT will augment IPR
 - When deployed to an existing FSS
- Increase PERSCO UTCs when
 - Anticipated high casualty rates
 - Anticipated high volume of airflow



Execution Phase



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- Begins with deployment tasking
- Notified by FSS
- PT coords with IPR/IDO on tasking location
- PT develops tentative schedule
- DCAPES operators apply for system access



Initial Set-up Actions



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- Establish Strength Accountability
- Manual system of filing
- Develop reception processing
- Brief PERSCO capabilities
- Find appropriate operating location



Reception Control Center (RCC)



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- Reception Control Center
 - Controls inbound and outbound traffic

 - In-process personnel
 - Coordinate w/ agencies
 - EFSS (lodging)
 - ESFS (Security Forces)
 - Finance
 - LRS & Transportation
 - Deployed CC and 1st Sgt
 - GSU Rep
 - Host Nation Immigration Rep





Electronic Deployment Readiness Checklist (e-DRC)



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- E-DRC
 - Allows member to self assess deployment [checklist](#)
 - Send to UDM who verifies
 - IPR for further verification
 - Sent to PERSCO for final check upon arrival in theatre



GCCS Inventory



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DEPLOYED GCCS-AF SYSTEM INVENTORY 26 October 2009 Version

Due to AFPC/DPWRF NLT 24 hours after arrival at deployed location

Fax the completed signed copy to [DSN 665-3923](tel:665-3923) and retain the original for your files. Signed Scanned copies will be accepted as well and may be e-mailed to afpc.dpwrfs@randolph.af.mil. Also send a copy of your inventory to your AOR A1 office.

GEOLOC: _____ AEF CYCLE: _____

EQUIPMENT CUSTODIAN INFORMATION

Primary EC: _____ SSAN: _____ - _____ - _____

Deployed Email Address: _____

Deployed Classified Email Address: _____

Home Unit: _____ Home Station DSN: _____ Home Station E-Mail: _____

Alternate EC: _____ SSAN: _____ - _____ - _____

Deployed Email Address: _____

Deployed Classified Email Address: _____

Home Unit: _____ Home Station DSN: _____ Home Station E-Mail: _____

PERSCO Team Chief: _____ SSAN: _____ - _____ - _____

Deployed Email Address: _____

PHYSICAL LOCATION INFORMATION

Unit Number/Office Symbol: _____

Shipping/Street Address: _____

Base: _____ State/APO: _____ ZIP: _____

Bldg/Room: _____

DSN Phone: _____ Classified Phone: _____

Fax Number: _____ Comm Phone: _____

COMPUTER	S/N	QUANTITY	MISSING (Y/N)
Monitor (i.e. CN0G438H641808855PL, MRD5850H02332, MX07R474483232J040K, or MY19HCGS604053)			
Dell Desktop System (i.e. 21ZV1D1)	_____	_____	_____
Panasonic Laptop (models CF-28/29 or 30) (serial number i.e. 3EKYA****)	_____	_____	_____
Hard Drive Number	_____	_____	_____
Laptop Battery	_____	_____	_____
Laptop/Desktop Power Cables	_____	_____	_____
Toshiba 5GB PCMCIA Hard Card	_____	_____	_____
PRINTER			
HP 450/460 Printer	_____	_____	_____
SCANNER			
Intermec CK-31 Hand Held Scanner #1	_____	_____	_____
Intermec CK-31 Hand Held Scanner #2	_____	_____	_____
Intermec CK-31 Hand Held Scanner #3	_____	_____	_____
Intermec Docking Station	_____	_____	_____
Intermec 50 Watts Table Top Power Supply	_____	_____	_____
Intermec AC Power Cord	_____	_____	_____
Intermec CK-31 Battery	_____	_____	_____
Intermec USB-A to USB-B 2-meter Cable	_____	_____	_____



Deployment Processing Discrepancy Reporting Tool (DPDRT)



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- Provides sophisticated and timely analysis to deployed CCs on members who do not meet eligibility, training & processing requirements.
- Home station unit CCs have 72 hours to respond to any report generated from DPDRT
- Examples of reported discrepancies



Sustainment Operations



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- Begins after arrival of main forces
- Accountability and casualty continue
- Expanded personnel program support

Reach Back Capabilities



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- Training can only prepare for so much
- Network of support functions
- Systems and offices
- Used for unique situations



AEF Online



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- Provides myriad of information:
 - Reporting instructions
 - PERSCO forms
 - AFI and policy guidance
 - [Links](#)
 - POC info
 - Access to
 - DPDRT
 - e-DRC



DCAPES Newsgroups



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- Vehicle to exchange ideas, opinions, and directives between or to specific audiences
- SIPRnet only
- System maintenance and downtime announcements
- Data integrity requests





AFPC Personnel Readiness Homepage



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- Personnel specific website
- Available only on the SIPRnet
- IPR and PERSCO tabs
- Links to DCAPES servers
- Links to GCCS-AF unique software
- Newsgroup setup instructions



AFPC/DP2WR



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- Readiness Branch
 - DCAPES data integrity
 - PERSCO management and oversight
 - General field level help
 - Development and implementation of PERSCO policy
 - Monitors and controls data feed from external systems (MilPDS) to DCAPES
 - DCAPES/Silver Flag/HSRT training curriculum overview



Supported Component Command



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- Serves as 38PX/3S0/3M FAM
- Provide assistance w/ all AOR specific policy and personnel guidance
- Checklist
 - Planners use this checklist to help development of deployment planning



Casualty Reporting



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- Any person lost to the organization by reason of having been declared (DODI 1300.18)
 - Dead
 - Duty Status Whereabouts Unknown (DUSTWUN)
 - Missing
 - Ill
 - Injured



Casualty Program



U.S. AIR FORCE

- The PERSCO Team Chief or NCOIC
 - Establishes working relationship with the following on-base agencies
 - Medical Treatment Facility (MTF)
 - Civilian Medical Treatment Facility
 - Disclosure and release is authorized for specialized government functions such as casualty reporting, per DoD 6025.18-R, C7.11.1, Jan 24, 2004
 - Mortuary Affairs
 - Commanders & First Sergeants
 - ATOC or manifesting equivalent (for medevac flights)



Casualty Categories



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- Deceased – Died or Declared dead
- Duty Status Whereabouts Unknown (DUSTWUN) – Insufficient evidence to determine a member is missing or deceased
- Not Seriously Injured/Ill (NSI) – Injury that requires medical attention but may not need hospitalization
- Seriously Injured/Ill (SI) – An injury where death is possible but not likely within 72 hours
- Very Seriously Injured/Ill (VSI) – Death is probable within 72 hrs.



Casualty Categories Cont'd



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- Missing – There are 7 categories
 - Beleaguered – Surrounded by hostile and unable to escape
 - Besieged - Surrounded by hostile and compelled to surrender
 - Captured – Seized by unfriendly forces in a foreign country
 - Detained – In custody for an alleged accusation
 - Interned – In custody of a non-belligerent foreign power
 - Missing - Not present by involuntary means
 - Missing in Action - Not present by involuntary means where hostile casualties are present



Casualty Reporting



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- Immediately upon learning of a casualty or an incident that may or may not have casualties but is newsworthy, the PT Chief or NCOIC will contact
 - HQ AFPC/DPFCS, Air Force Casualty Services Branch,
DSN 665-3505, Comm (210) 565-3505, 1-800-433-0048
- Continue reporting during MINIMIZE
- Casualties will ***ONLY*** be reported utilizing
 - DoD Casualty Information Processing System (DCIPS) Forward



Personnel Program Support



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- Main component of sustainment
- May be required to support sister service
- Support from Total Force Service Center (TFSC)



Emergency Leave



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REQUEST AND AUTHORIZATION FOR EMERGENCY LEAVE TRAVEL				1. DATE OF REQUEST		
PRIVACY ACT STATEMENT						
<p>AUTHORITY: 10 U.S.C. 8013, Executive Orders 9307 and 13478 (SSN). <input type="checkbox"/></p> <p>PRINCIPAL PURPOSES: To authorize emergency leave travel for military members and their dependents. <input type="checkbox"/></p> <p>ROUTINE USES: Information collected may be disclosed to the American Red Cross for information concerning the needs of the member or dependents and relatives during emergency situations. <input type="checkbox"/></p> <p>DISCLOSURE: Disclosure of SSN is voluntary. However, this form will not be processed without member's SSN.</p>						
I. REQUEST FOR OFFICIAL TRAVEL AND LEAVE						
2. NAME (Last, First, Middle Initial)		3. SSN	4. PAY GRADE	5. ORGN, STATION, AND PHONE NO.		
6. LEAVE IN CARE OF (Street, city, state, zip code and phone no.)		7. AFSC	8. DEROS	9. ETS/DOS		
			10. NO. DAYS LEAVE		11. DATES	
A. REQUESTED		B. ACCRUED	C. ADVANCED	D. EXCESS	A. FROM	B. TO
II. TRANSPORTATION AND TRAVEL						
<p>12. YOU ARE AUTHORIZED TO PROCEED ON OFFICIAL TRAVEL IN CONNECTION WITH EMERGENCY LEAVE AND UPON COMPLETION OF YOUR LEAVE AND TRAVEL WILL RETURN TO HOME STATION (or location designated by additional military orders). YOU ARE DIRECTED TO REPORT TO APOE FOR ONWARD MOVEMENT TO THE AERIAL PORT OR INTERNATIONAL AIRPORT DESIGNATED IN YOUR MTA, DD FORM 1482 (port call). ALL ADDITIONAL TRAVEL IS CHARGEABLE TO LEAVE.</p>						
13. INSTRUCTIONS FOR SCHEDULING RETURN TRANSPORTATION						
14. SIGNATURE OF REQUESTER			15. APPROVING OFFICIAL (Title and Signature)			
III. EFFECTIVE DATES OF TRANSPORTATION						
16. DEPARTED UNIT		17. ARRIVED APOD		18. ARRIVED APOE (Return trip)	19. ARRIVED HOME UNIT	
IV. DEPENDENT TRAVEL AUTHORIZATION						
<p>20. <input type="checkbox"/> (Space available or space required cash reimbursable).</p> <p><input type="checkbox"/> (Space required) TRANSPORTATION AUTHORIZED FOR DEPENDENTS LISTED IN REMARKS. ENTER NAME, RELATIONSHIP AND PASSPORT NO.</p>						
21. REMARKS (File a no pay travel voucher along with a copy of your MTA or boarding pass within 5 workdays after your return. Submit request for leave extension to your commander thru the American Red Cross. Contact nearest AFB if you need to apply for reassignment or discharge.)						
V. AUTHORIZATION						
22. DESIGNATION AND LOCATION OF HEADQUARTERS DEPARTMENT OF THE AIR FORCE			23. ACCOUNTING CITATION			
			TDN:			
24. DATE ISSUED		25. ORDER AUTHORIZING OFFICIAL (Title and signature) OR AUTHENTICATION				
26. TRAVEL ORDER NUMBER						

AF FORM 972, 20101109

PREVIOUS EDITIONS ARE OBSOLETE

PRIVACY ACT INFORMATION: The information in this form is FOR OFFICIAL USE ONLY. Protect IAW the Privacy Act of 1974.



Replacement Actions



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- Used when a UTC position vacancy is caused
- UTC must have 30 days left on tour
- Deployed commander can request
- Filled from unit original person was from



Promotion Releases



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- Promotion Roster supplied by AFPC/DP2WR
- E5 – E9 and 03-06
- Sent through AFPC secure on SIPRnet Sharepoint
- Only appointed trusted agents on PERSCO received



CAC Issuance



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- Not all deployed locations maintain a DEERS machine
- PT members must completed DEERS/RAPIDS training prior to deployment
- If no onsite support
 - Determine best alternate means



Case Management System (CMS)



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- Direct link to TFSC for Re-enlistment processing
- Used to assist with personnel actions
- Can use home station MPS to provide support
- No classified/deployment data can be input into CMS



Additional Program Support



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- Additional programs are dependent on
 - Location
 - Base population
 - Need
 - Phase of deployment
- Support options
 - Dog Tags
 - Decorations
 - Evaluation/LOE support
 - Assignment/Retirement counseling

Air Reserve Component (ARC) Familiarization



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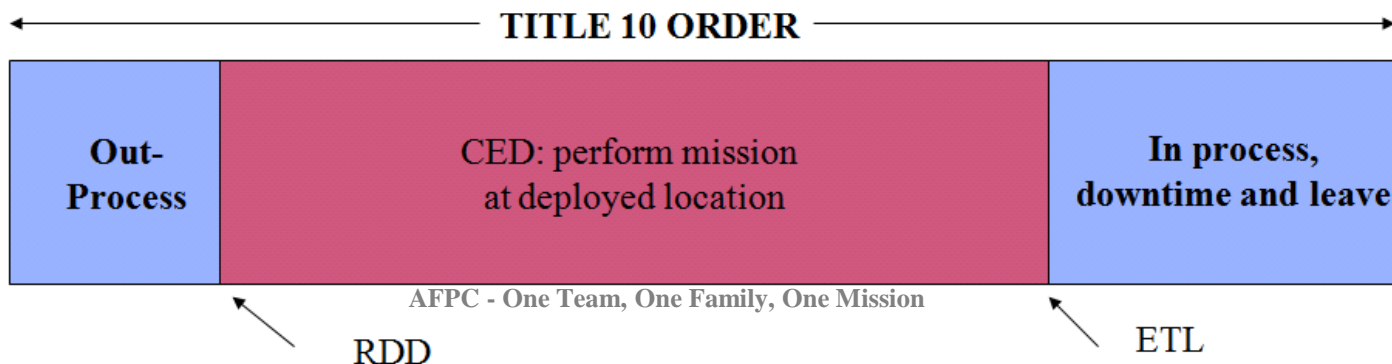




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Order Types

- Every deployed ARC member will have **2 sets of orders**
 - **Activation Order** (Title 10 USC mobilization or Annual Training)
 - Shows legal authority used to bring the member to AD
 - Shows entire length of AD tour
 - Day after this order ends, the member reverts to civilian status
 - **Travel or Deployment Order**
 - CED order
 - Time period on CED order should always be shorter than time period on Activation Order





Activation and Mobilization Types



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- Activation – vs- Mobilization
- Activation
 - When an ARC member voluntarily takes on a Title 10 Federal Mission
- Mobilization
 - When an involuntary authority is used
 - Mobilization is actually a subset of activation

*Under Total Force, many ARC members deploy on AEF rotations.
These members are not normally mobilized, but are activated*



Activation and Mobilization

Types Cont....



U.S. AIR FORCE

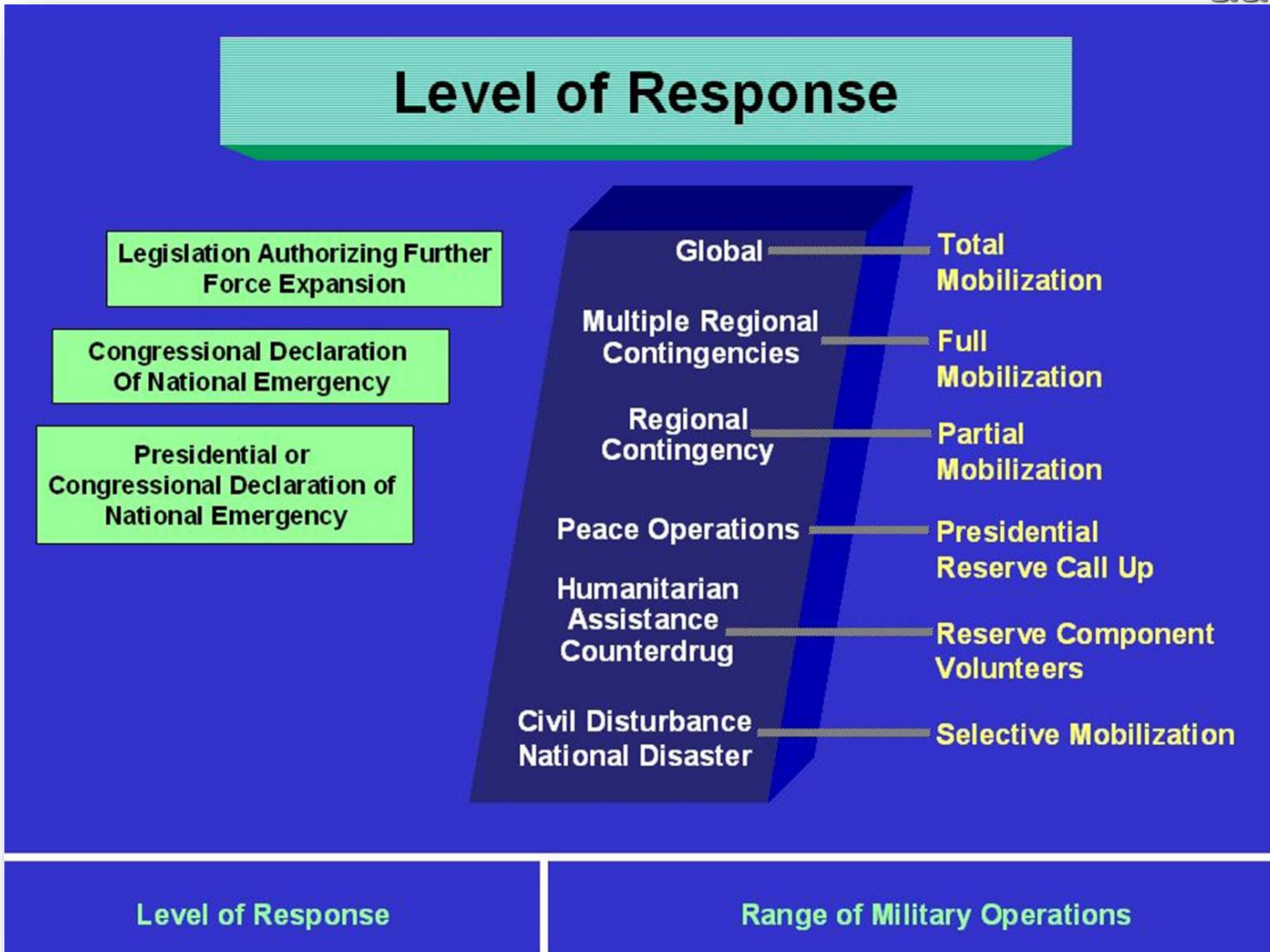
- 6 Types of Activation
 - Total Mobilization
 - Full Mobilization
 - Partial Mobilization
 - Presidential Reserve Call-up (PRC)
 - Volunteerism
 - Selective Mobilization



Activation and Mobilization Types Cont....



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AFPC - One Team, One Family, One Mission



Identifying ARC personnel



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- From Activation Orders
 - Volunteer = 10 USC 12301 (D)
 - PRC = 10 USC 12304
 - Partial Mobilization = 10 USC 12302

- Using DCAPEs PERSCO Web App - Reserve Active Duty Reason (RADR)
 - Volunteer = (F or G)
 - PRC = (E)
 - Partial Mobilization (H)



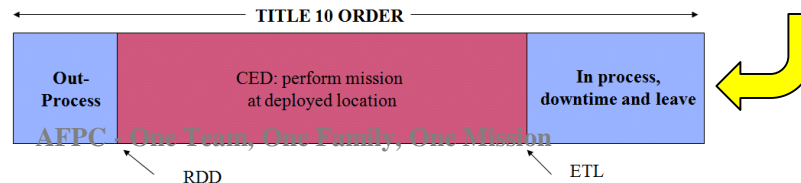
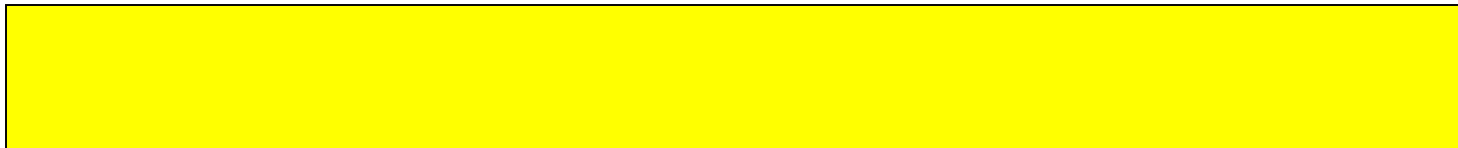
ARC AOR Extension Requests



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- How do ARC members **extend** in the AOR?
 - Volunteers **may not be** extended against their will
 - Member must volunteer
 - Home Station commander must approve
 - Additional Military Personnel Appropriation (MPA) days must be acquired
 - AEFC/ANG/AFRC AEF cell (as appropriate) must ensure personnel will not bump next rotation
 - Mobilized members **may be** extended only if they have sufficient time left on their mobilization orders

Member must depart deployed location in time to take accrued leave, down-time, reconstitution, and out-processing





ARC Deactivation/Demobilization



U.S. AIR FORCE

- ARC Members on Military Personnel Appropriation (MPA) days/MAN Days must be returned home prior to the expiration of their AD orders
 - Otherwise, we have unauthorized civilians in the AOR
 - Reserved members must not demobilize in the AOR with AFRC approval
 - Members must have MPA orders/CED orders and any amendments to process for demobilization

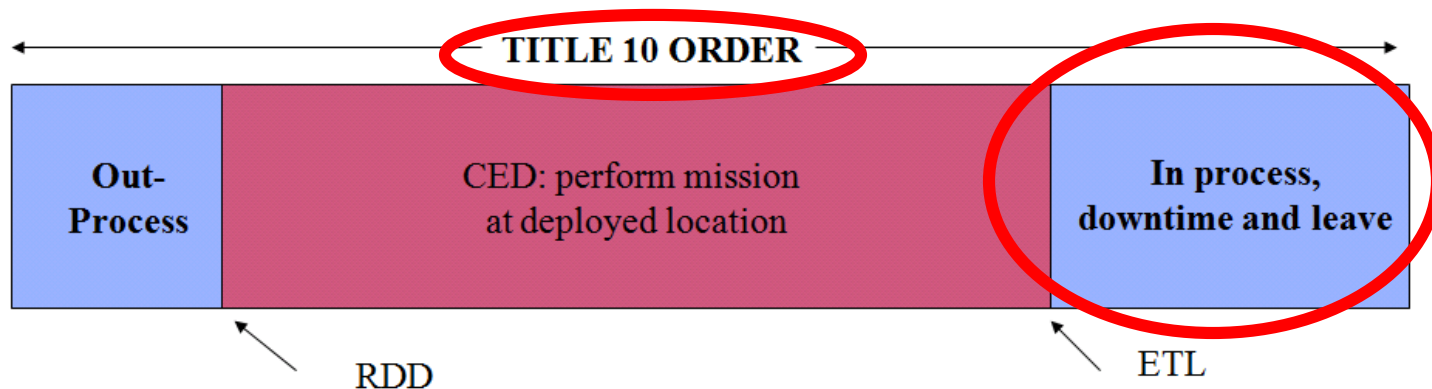


ARC Deactivation/Demobilization



U.S. AIR FORCE

- PERSCO teams should ensure to return mobilized forces to home station in time to complete reconstitution
 - Reconstitution includes down time/leave/out processing
 - Down time will vary depending upon ARC members
- GMAJCOM





Forward Deployment Process



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- Moves a member between
 - ULNs
 - OPLANS

- Uses forward deployment function in DCAPEs

- Approved by
 - Home station commander
 - Deployed commander



Rotation and Redeployment Actions



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- Rotation = Scheduled Replacements
- Redeployment = End of tour
- PERSCO participates in planning events
- Departure information is entered in DCAPES
- Administrative files are disposed of



Reconstitution Actions



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- Submit AAR
- Inventory and replenish equipment
- Enjoy your down time!!!!
- Give training (You hold the knowledge)
- Get training (Stay ready and trained to go again)



Summary



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- Background
- Accountability
- PERSCO Concepts Manage Functions
- Mission and Objectives DCAPEs Main Overview
- Deployment Planning and Execution